

Request for Proposal
La Villa Independent School District
E-Rate 2018•2019

Category 1

Internet Access

- 1 Gig scalable incrementally to 5 Gig

Delivered to the District Hub located at La Villa Middle School 500 E
9th St., La Villa, TX 78562

WAN

- 1 Gig scalable incrementally to 5 Gig
- Serving La Villa Early College High School
200 W Hwy 107, La Villa, TX 78562 connecting it to the
District Hub

**La Villa Independent School District 2018•2019
E-rate Request for Proposal**

General Information:

The La Villa Independent School District is soliciting E-rate Proposals for internet access and WAN services needed for broadband connectivity. This Request for Proposals (RFP) states the instructions for submitting proposals, the procedure and criteria by which a vendor may be selected, and the contractual terms by which the la Villa ISD intends to govern the relationship between it and the selected Vendor.

It is the intention of the La Villa ISD to award the contract to the company or companies that appears most advantageous to the District.

All proposals must be received no later than March 12, 2018 at 2:00 p.m.

Return all bids to:

La Villa Independent School District
PO Box 9/500 E. 9th Street
La Villa, TX 78562
Attention: Robert Perez

The subject line: E-rate 2018 Bid

Optional Walk-through:

All bidders may schedule a walk-through of the district before submitting a bid. Failure to complete a walkthrough will not be grounds for rejecting a bid. All walk-throughs must be completed by February 26, 2018 at 3:00 p.m. To schedule a walk through please contact Robert Perez by phone at 956-570-5525.

EVALUATION PROCESS:

La Villa ISD will award the contract to the service provider who best meets the needs of La Villa ISD. Criteria will include, but is not limited to:

1. Eligible Price.
2. Ineligible Price.
3. The reputation of the vendor and of the vendor's goods and services.
4. The quality of the vendor's goods or services.
5. The extent to which the goods or services meet the district's needs.
6. The vendor's past relationship with the district.
7. The total long-term cost to the district to acquire the goods or services.
8. Performance on previous purchases or contracts with the La Villa ISD.
9. A solution that can be supported and maintained without excessive cost to the district.
10. Vendors must have valid Service Provider Identification Number (SPIN) and must have a relationship in good standing with FCC/USAC/SLD

Winning bidders will be selected based on a Bid Evaluation as directed by the Schools and Libraries Programs. The Bid Evaluation Process will include price of the eligible products and services as the primary factor when constructing the evaluation of bid responses.

Award of Proposal:

La Villa ISD reserves the right to award this proposal on an item by item basis or a group of items. La Villa ISD reserves the right to reject any or all proposals, in whole or in part, and is not necessarily bound to accept the lowest cost proposal.

Confidentiality:

The information contained in proposals submitted for la Villa ISD consideration will be held in confidence until all evaluations are concluded and an award has been made. Pricing and other information that is an integral part of the offer cannot be considered confidential after an award has been made. la Villa ISD will honor requests for confidentiality for information of a proprietary nature to the extent allowed by law and E-Rate rules and guidelines.

Costs of Preparation:

Bidder assumes all costs of preparation of the proposal and any presentations necessary to the proposal process.

Proposal Understanding:

By submitting a proposal, the bidder agrees and assures that the specifications are adequate, and the bidder accepts the terms and conditions herein. Any exceptions should be noted in the bidder's proposal.

District Obligations:

La Villa ISD accepts no obligations for costs incurred by vendors responding to this RFP or on being awarded the contract. la Villa ISD reserves the right to select a proposal without discussion with the vendors. La Villa ISD reserves the right to reject any and all proposals received.

References:

The vendor must provide a list of references including company name, contact name, address, telephone number, and email address. References should be companies or institutions that have purchased and installed items for a project similar in scope.

Brands:

Brand names that are included in this proposal request are for descriptive purposes, to indicate the quality, design and utility desired. These specifications are not to restrict competition.

Brands of equal make or type to those specified are acceptable unless otherwise indicated in this proposal request. Each bidder shall indicate the manufacturer's name and model number of the brands being proposed.

E-rate Contract Terms:

The contract may be subject to La Villa ISD receiving E-rate funding in the form of a funding commitment decision letter in the amount requested. La Villa ISD will consider MTM, 1-year, multi-year, and agreements with voluntary extension options.

Please complete responses on form below and attach specifications for all services proposed. It is the responsibility of proposing company to provide all information needed for the La Villa Independent School District to make a good evaluation of each proposal.

	Total #	Proposed Bid	Configuration Installation Cost
Internet		\$	\$
WAN		\$	\$